



PEREGRINE SCHOOL

PANDEMIC POLICIES

Updated August 10, 2020 by Rachel Warner

It is important for families to understand that we cannot eliminate the risk of COVID-19 infection in our community; our goal is to minimize the risk, and, if infection occurs, contain the infection, recover, and resume school as soon as it is safe to do so. Our commitment is to maintain in-person school as our general mode of operation.

TABLE OF CONTENTS

PICK-UP & DROP-OFF	1
Symptom Screening	1
Contact Tracing	3
Sign-in & Sign-Out	3
Drop-off and Pick-up Procedure	3
CLASS COHORTS & QUARANTINE GROUPS	4
Elementary	5
ECC West	5
ECC South	5
PHYSICAL DISTANCING	5
FACE COVERING POLICIES	6
CLEANING AND DISINFECTING PROTOCOLS	6
Individual Actions & Healthy Hygiene Practices	7
CASES OF COVID-19	7
Sick Bay	7
Testing	7
Quarantine Procedures and Communications	8
Staff	9
Families	9
APPENDIX II	11
APPENDIX II	12

PICK-UP & DROP-OFF

In order to limit contact and exposure within our community, Peregrine School will not allow any non-staff/student to enter the campus while these policies are in place. This can include parents, siblings, non-essential third-party vendors, and more.

Symptom Screening

All staff and students will need to go through a screening process before entering campus. All adults and students over 3 years old are required to wear a face covering while waiting to be screened. An adult must stay with the student until the screening is completed, and should remain at least 6 feet away from others waiting to be screened.

This screening process consists of questions about potential exposure to COVID-19 and a check for symptoms of COVID-19, including temperature screening. If you need to drop off paperwork or tuition payments, please give it to the screening staff.

Please see [Appendix I](#) for the screening questions poster. Use it to talk to students about the screening process.

If someone answers **YES** to any of the following questions, they **CANNOT** be allowed on campus **without a doctor's note**, or until they have been symptom-free for **48 hours**:

- been exposed to COVID-19?
- had a cough?
- had shortness of breath?
- had a loss of smell or taste?
- had chills?
- had a sore throat?
- had any symptoms in the past 48 hrs? (fever, nausea, vomiting, etc.)

If someone answers **YES** to the following questions, they **CAN** enter campus, as long as they have answered no to the previous questions.

- had muscle pain?
- had a headache?
- had any Acetaminophen (Tylenol) or Ibuprofen (Advil)?

If answered **YES** to any of these, we will recheck that person's temperature within **3 hours of entry onto campus**.

A fever is considered a temperature of **100.4°F or above**. Due to the possibility of equipment variation, the screening staff will flag any temperature above **99.3°F** and recheck the individual within 3 hours to ensure that there is no fever.

Individuals are considered to have been exposed to COVID-19 if they have had **close contact**, defined by the CDC as being within 6 feet for at least 15 minutes, with either of the following:

- **Person with COVID-19 who has symptoms** (in the period from 2 days before symptom onset until they meet criteria for discontinuing home isolation; can be laboratory-confirmed or a clinically compatible illness)

- **Person who has tested positive for COVID-19** (laboratory confirmed) but has not had any symptoms (in the 2 days before the date of specimen collection until they meet criteria for discontinuing home isolation).

Contact Tracing

Screening data is saved for contact and symptom tracing in the event of a positive case of COVID-19 within the school. This data is stored and handled by our Pandemic Coordinator to ensure privacy of student and staff information.

The Pandemic Coordinator will follow up with any families or staff members if they are suspected of having, or have been exposed to, COVID-19. The coordinator will trace any potential contacts within our school community and advise those individuals on their risk of exposure and/or the need for testing. This data may be shared with the county health department as needed.

Sign-in & Sign-Out

Because parents will not be allowed on the school campus, all sign-ins and sign-outs will be recorded by staff. Extended Care hours (*academic year only*) will be calculated based on the times recorded by staff.

Drop-off and Pick-up Procedure

(These procedures may be modified as needed by each class)

Most of our classes will use separate entrances to prevent contact between student cohorts as much as possible. Students can be dropped off at their class's screening station, and will then be escorted through their classroom entrance (*see chart on next page*).

Each program has a designated drop-off and pick-up location. For all of our programs, the drop-off and pick-up location is the same.

Elementary, Pandas, and Primaria students will be sent out individually as their parents arrive. A staff member will be stationed at the pick-up location communicating with the classroom teachers via Walkie Talkie.

El Nido and Escuelita programs will have their students wait at the pick-up location. Students will be released to their parents as they arrive one at a time.

All individuals waiting to pick-up a student must wear a face covering, and must keep a distance of at least 6 feet from others (*if not a part of the same household*). White lines have been painted at each pick-up location to indicate 6 foot distances.

West Site

Class	Screening	Classroom Entrance
El Nido	Front Gate	Front Gate
Escuelita	Back Gate	Back Gate
Primaria	Front Gate	Front Gate

South Site

Class	Screening	Classroom Entrance
Elem.	East Gate	Side Doors
El Nido	Front Doors	Front Lobby
Escuelita	Front Doors	West Gate
Primaria	Front Doors	West Gate
Pandas	Front Doors	West Gate

CLASS COHORTS & QUARANTINE GROUPS

Classes are being kept separate during the school day (referred to as ***class cohorts***) so that a group of students can be quarantined if someone in the cohort tests positive for COVID-19, without having to quarantine the rest of the school.

During aftercare and specialty classes, some cohort groups will be combined, which will be referred to as a ***quarantine group***. Class cohorts, and their respective quarantine groups, are listed below with the maximum number of students per group.

Classes will have one assigned indoor classroom per cohort, and cohorts will rotate between 6 outdoor classroom locations (*see Appendix III for map of outdoor classrooms*). Classes will be held outside as much as possible, weather permitting.

Elementary

Class Cohort	Max Students	Quarantine Group	Max Students
Crows	11	#1	24
Eagles	13		
Magpies 1	10	#2	20
Magpies 2	10		
Owls	12	#3	24
Dragons	12		

ECC West

Class Cohort	Max Students	Quarantine Group	Max Students
Primaria	12	#8	12
Golondrinas	10	#9	20
Palomas	10		
El Nido	8	#10	8

ECC South

Class Cohort	Max Students	Quarantine Group	Max Students
Pandas	10	#4	10
Primaria 1	10	#5	20
Primaria 2	10		
Golondrinas	10	#6	20
Palomas	10		
Pollitos	8	#7	16
Patitos	8		

PHYSICAL DISTANCING

Peregrine School has trained staff on the importance of physical distancing, and all staff have been instructed to maintain social distancing in common areas and classrooms between both staff and students. Teachers will also monitor that students, whether inside or outside, maintain a minimum distance of 6-feet apart when possible. We have reduced enrollment capacity to ensure we can adequately distance students in each class cohort when possible.

Additional classroom equipment (e.g. rolling whiteboard, outdoor tables) has been acquired to allow for multiple outdoor classrooms. We have 6 class cohorts, and 6 available outdoor classrooms. Elementary students are also provided their own bags of school supplies to prevent mixing of supplies between students.

Tape markers have been placed in the hallways and bathrooms to indicate where to stand while waiting in common areas.

FACE COVERING POLICIES

Peregrine School requires all staff members to wear face coverings at all times while indoors or within 6 feet of others while outdoors. PPE such as face masks, face shields, and gloves have been provided by the School. All screening staff, and staff who have extended close contact with students, will use face shields in addition to face masks.

All **Elementary students are required** to wear face coverings, and we have a limited number of masks for those who do not already have them. We will also have disposable masks available for single day use.

ECC students 3 years of age and older are required to wear face coverings. Students younger than 2 years **should not** wear a face covering, per CDC recommendations.

Teachers will discuss with students the importance of face masks and how to properly use and care for them. Teachers will ensure that students use their face coverings properly throughout the school year.

CLEANING AND DISINFECTING PROTOCOLS

All high-touch surfaces and bathrooms are sanitized on a scheduled basis¹ using Signet Neutral Disinfectant (DS1) which meets the EPA's criteria for use against SARS-CoV-2, the cause of COVID-19.

Teachers sanitize classrooms (e.g., tables, work areas, toys) during breaks and after school using DS1 and Clorox wipes. The number of indoor and outdoor toy options will be reduced, used only by one cohort per day, and sanitized at the end of each day. All surfaces will be disinfected before and after every use, both indoors and outdoors. Classes will stagger their use of the bathrooms, and all bathroom surfaces will be disinfected between uses. Our janitorial service cleans and disinfects the interior spaces daily after operating hours.

FDA approved disinfectant products to be used: Oxivir, DS1, and diluted bleach solution; Seventh Generation for simple dirt and project clean-up; Clorox wipes will be used to clean high touch surfaces in staff rooms and be back-up for classroom use.

¹ Scheduled Disinfecting Routine: 10:30 AM - ECC & Elem. hallways/door handles, bathrooms, and adult bathrooms. 1:30 PM - ECC & Elem. hallways/door handles, bathrooms, and adult bathrooms.

Individual Actions & Healthy Hygiene Practices

- Students and staff will sanitize their hands upon arrival at school, and then wash their hands once in the classroom.
- Staff will wash hands upon arriving and leaving a different area of the school.
- Students will wash hands 1) when they arrive into the classroom 2) when they put their hands in their mouths or noses 3) before and after eating.
- Staff will use hand sanitizer when going in and out of their classroom and yard.
- Students will be taught to use a tissue when using the handle to flush the toilet.
- Bathroom surfaces will be disinfected after every use.

CASES OF COVID-19

Our screening process for staff and students is our first step to preventing the spread of COVID-19 in our community. **We rely on parents, staff, and students to accurately report any symptoms of or exposure to COVID-19.** However, it is still possible for symptoms to begin while the student or staff member is at school. The following steps will be taken to minimize exposure to the rest of the community.

Sick Bay

If a student presents symptoms during the day, or is found to have a fever during a re-check, they will be escorted to our **Sick Bay** (small waiting room adjacent to Admin. Office at South, small office at West) together with their belongings.

- Before a student enters the sick bay, new sheets will be placed on the cot, and then the student's temperature will be checked if not already done.
- A staff member will be with the student (just outside the room) at all times.
- Parents/guardians will be called immediately to pick up their child, and will be informed of their symptoms and if they should seek medical guidance.
- To pick-up the student, parents/guardians should ring the doorbell, and a staff member will escort the student out through the lobby.
- After the student is picked-up, a staff member will sanitize all surfaces the student may have come into contact with.

Testing

The Pandemic Coordinator will follow up with families/staff after a student or staff member has been sent home. If the individual is exhibiting symptoms of COVID-19, the Pandemic Coordinator may advise them to contact a doctor and seek medical guidance. If a doctor feels that they may have COVID-19, they will order a test. ***If an individual tests positive for COVID-19, it is their (or the parents) responsibility to report it to the school administration immediately.***

Peregrine School will be partnering with Agile Force to facilitate regular COVID-19 testing of all staff members, with the option for students and families to be tested as well at no cost. The first of these testing clinics will be held on August 17th, and additional dates will be published on the school website. Testing will occur approximately every 4 weeks (once a month).

Any cases of COVID-19 within the school will be immediately reported to the Yolo County Department of Health and our policies may be subject to change based on their direction.

Quarantine Procedures and Communications

All of our procedures are determined by recommendations from the CDC, CDPH, and Yolo county. In some instances, the School has adopted more cautious policies to protect our staff and students.

We are committing to be transparent with our community about all potential cases.

To that end, families will be notified via email if any of the following situations occur:

1. An individual does not pass the symptom screening.
2. An individual is advised to quarantine due to COVID-19 concerns.
3. An individual is sent to get tested for COVID-19.
4. An individual tests positive for COVID-19
5. An individual that was previously reported on tests negative for COVID-19.

The School will not publish detailed information about any individuals as it relates to COVID-19. All names and identifying information will be omitted, but we will provide as much information as possible to our community.

The School will quarantine any group that has received a **lab-confirmed positive** COVID-19 test. **All siblings of someone in a quarantined group will also be required to remain home until the quarantine period is over.** Quarantined groups will be required to stay home for 2 weeks (*starting from the last point of contact*).

Each affected quarantine group will receive communication with specific details about the case, the potential for exposure, and instructions regarding distance learning. Updates will be sent out as more information becomes available.

If any group is quarantined during the academic year, the following steps will be taken:

- The quarantine group will participate in a distance learning program. All classes will have a 2-week distance learning plan established to ensure a quick transition.
- Parents will be notified by email of the potential exposure, the isolation period requirements, and the details of distance learning.
- Case will be reported to Yolo County Health and Human Services Agency.

Students and staff who experienced symptoms of COVID-19 will be allowed back at school after 2 weeks, if they meet the following criteria for discontinuing isolation per the CDC:

- At least **10 days** have passed ***since symptoms first appeared and***
- At least **72 hours** have passed ***since last fever*** without the use of fever-reducing medications **and**
- Symptoms (e.g., cough, shortness of breath) have improved

If symptoms are not due to COVID-19, a note from a doctor or a negative test result will be required to be allowed back to school before the 2 week quarantine period ends.

Students and staff who **did not** experience symptoms of COVID-19, but were exposed to it, will be allowed back at school after 2 weeks.

The Elementary School may close if there are multiple positive COVID-19 cases in multiple cohorts, or if over 5% of the total number of teachers/student/staff test positive within a 14-day period (*approximately 4 cases*).

See [Appendix II](#) for a flowchart version of our quarantine procedures.

STAFF TRAINING AND COMMUNITY EDUCATION

Staff

All Peregrine staff undergo COVID-19 training during our Inservice weeks throughout the school year. These training sessions will cover our Pandemic Policies. Any new staff hired during the year will be provided in-person training by the Pandemic Coordinator.

Signage for staff has been posted inside of the school reminding them of the face mask policies, disinfecting protocols, hand washing, and physical distancing requirements.

Families

Families will receive resources, via email, prior to the first day of school to encourage education and implementation of these policies. The Pandemic Policies document is included in all Parent Handbooks, and is published on our website (www.peregrineschool.org)

A Community Q&A session is scheduled for 8/14 to allow our school community to ask questions and provide suggestions on our Pandemic Policies. These questions will then be included on our FAQ page on our website (see the [Summer FAQ page](#) as an example) that will be updated throughout the year as needed.

A video walkthrough of the screening process will be provided for families and students, and all our screening questions will be sent to families in poster form (see [here](#)) so they have a reference to self-screen every morning before coming to school.

At our screening stations, signs are posted explaining to parents that, being members of a small, interconnected community, the safety of everyone involved is impacted by their actions. There are also signs reminding parents to wear their face masks, and keep socially distanced, during drop-off/pick-up.

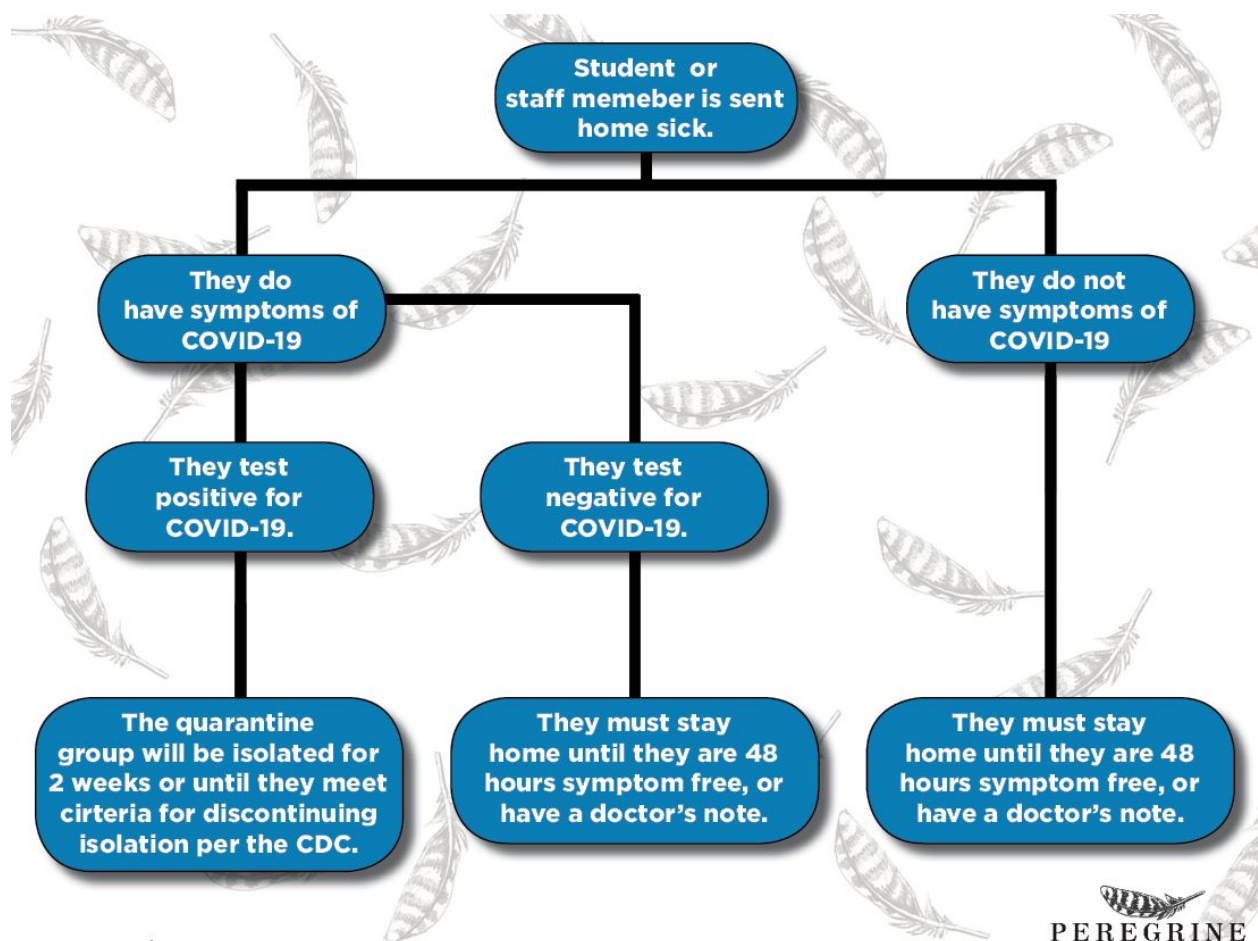
Staff and families will also be provided with the opportunity to receive a flu vaccination at the school at no cost to encourage vaccination to reduce the risk of additional infections within the school. (Date TBD)

APPENDIX I

Has your child...

- been exposed to COVID-19?
- had a cough?
- had shortness of breath?
- had a loss of smell or taste?
- had muscle pain?
- had chills?
- had a headache?
- had a sore throat?
- had any symptoms in the past 48 hrs?
- had any Acetaminophen (Tylenol) or Ibuprofen (Advil)?

APPENDIX II



Created: 07/2020

APPENDIX III

South Campus Map

2650 Lillard Dr. Davis, California

